

CALL FOR APPLICATIONS**Training in Project Management****Dates:** 23 November – 3 December 2020**Application Deadline:** 5 November 2020 midnight (Bishkek time)**Venue:** Zoom (Online)**Trainer:** Ivars Rungis, Chairman of the Board at Latvian National Project Management Association

Experience: Chairman of the Board in Latvian National Project Management Association, as well as a trainer in LEAN and Project Management in largest Latvian training company *Komercizglitibas centrs*, business university RISEBA, Lithuania ISM and in International Business School and Estonia Tartu University Parnu College. For period 2017-2018, Ivars was IPMA (International Project Management Association) Vice-president. More than 14 years of experience as a trainer and consultant in PM Academy for LEAN and Project Management. LEAN practices in the banking sector have acquired in Luminor, Swedbank and Citadele Bank. He is an experienced lecturer and project management practitioner with 20+ years of experience in project and project portfolio management. Mr Rungis has organised the IPMA certification system elaboration and implementation in Latvia.

Learning objectives:

- use of best approaches and methods in Project Management;
- apply common approach and language, when working on UN and OSCE projects;
- prepare for the IPMA certification.

Description:

Project Management training is tailored for professionals from a variety of areas. During training, the emphasis is placed directly on the acquisition of knowledge through practical exercises in groups and individually, as well as creating a discussion for learners, and a common view and understanding of one or the other theoretical aspects are drawn up. Furthermore, training participants will receive feedback from the trainer and other participants.

Within a short time and in concentrated form all the project management aspects will get reviewed. Also, participants will be prepared for international IPMA certification. IPMA Project Manager Certificate provides significant benefits to job seekers in the market worldwide. The certificate provides unquestionable proof of overall knowledge and experience level in project management.

The course is tailored to suit all levels of previous knowledge; it is well balanced and is not set to repeat information for those with more knowledge, but will not overwhelm those who are receiving this kind of information for the first time.

Medium of training: English

Cost: Free of charge

Who can apply?

We invite applications from citizens of five Central Asian states and Afghanistan holding BA or MA degrees, residing in one of these countries and starting their professional career at the International Organization, International Development Organization, or International Non-Governmental (Non-Profit) Organization, or candidates who are at the stage of applying for a job within IO, IDO, INGO.

How to apply?

Please submit the following documents in a single PDF document of no more than 4 pages, all in English, saved as Mr/Ms_Name_Surname_PM:

- The most recent curriculum vitae of no more than two pages;
- A letter of motivation up to 400 words;

Please send your documents to Kanykei Temirbekova, Research and Training Assistant, via email: training@osce-academy.net NO LATER than **5th of November 2020 midnight** (Bishkek time). Please indicate “Project Management Training” in the subject line of your email. Application that does not follow these instructions will not be reviewed. Please NOTE that only selected candidates will be contacted.

The number of participants is limited to 17.

Selection and schedule

Successful candidates will be selected and informed by **10th November 2020**. Invited training participants will be required to fully attend the programme, complete all training activities and make tangible progress during the training.

Certificates

Electronic Certificates will be awarded only to those participants, who attend at least 95% of all sessions and successfully submit all the assignments.

Grants for Certification for IPMA-D level

The OSCE Academy offers **5 grants** for official Certification (**IPMA-D level**) by Latvian National Project Management Association. Certification is planned to be held offline on **3rd December 2020** (upon completion of the Training) at **the premises of the OSCE Academy**. Applicants, interested in receiving this grant, should submit with the Application **ADDITIONAL Motivation Letter**, explaining why the official certification is important for their professional development. In order to use this grant and undergo Certification on 3rd December 2020, the candidate will have to successfully complete PM Training.

NOTE: Due to COVID-19 crisis travel to Bishkek is not possible, therefore ONLY applicants residing in Bishkek (citizens of five Central Asian states and Afghanistan) can apply for these grants.

The OSCE Academy in Bishkek is a public foundation, established in 2002 in Kyrgyzstan based on a partnership agreement between the Organization for Security and Cooperation in Europe (OSCE) and the Government of the Kyrgyz Republic. The OSCE Academy promotes regional cooperation, conflict prevention and good governance in wider Central Asia through postgraduate education, professional training and intellectual exchange. The Academy offers MA degrees in Economic Governance and Development and Politics and Security, provides experts training and conducts demand-driven research. More information: www.osce-academy.net.