

## Call for applications: Professional Skills and Assets for Successful Job Applications Workshop

**Dates:** 28 October - 1 November 2019

**Bishkek**

**Kyrgyz Republic**

**Application deadline: 9 September, 2019, 6 PM Bishkek Time**

**Venue:** OSCE Academy in Bishkek, Kyrgyzstan

**Trainers:** **Prof. Dr. Kuchenbuch**, DAAD longterm lecturer  
**Ms. Amelia Hagen**, Lecturer, Narxoz University

**Learning objectives:** Training participants will enhance their CV writing skills; learn to create different formats of CVs; receive tips and hints on how to create an appealing LinkedIn or Facebook profile description; enhance their presentation and public speaking skills, including skills for job interviews.

**Description:** The Professional Skills and Assets for Successful Job Applications Workshop will take place from **28 October to 1 November 2019** in Bishkek, Kyrgyzstan. Sessions will include lectures, class discussions, group works, and peer-editing sessions. The workshop will help young professionals and early career professionals to present and promote themselves on the labor market and increasingly via social media platforms such as LinkedIn, Facebook as well as build presentation and public speaking skills in order to be successful and competitive in their endeavors. **We invite applications from citizens of five Central Asian states with BA or MA degree residing in one of the CA republics.**

**Medium of Workshop :** English

**Costs:** Free of charge. Travel and accommodation are provided by the Academy.

**Special conditions:** All trainees must bring their notebooks.

### **How to apply?**

Please, submit the following documents in single MS Word document, saved as: **Mr/Mrs\_Name\_Surname**

- A curriculum vitae of no more than **two** pages (in English)
- A letter of motivation up to 400 words (in English)

to Venera Mambaeva, Research and Training Assistant, via email: [training@osce-academy.net](mailto:training@osce-academy.net)

NO LATER than 9 September, 2019, 6 PM Bishkek time. Please indicate "Professional Skills and Assets for Successful Job Workshop Application" in the subject line of your email. Application that does not follow these instructions **will not be** reviewed.

**Selection:** Successful candidates will be selected and informed by 15 October 2019. If you do not receive an invitation by this date, please consider that your application has not been successful.

Please NOTE that **only** shortlisted candidates will be contacted.